

City Hall
4:30 PM
500 South 4th Ave.
Brighton, CO 80601

General Information:
Office: 303-655-8747
ajanes@brightonco.gov

Authority Members

Chairman
Candace Werth

Vice-Chairman
Jac Cuney

Treasurer
Janet Hepp-Struck

Commissioners
Barbara Lambert
Wayne Scott
Mark Rawlings
Don Rowe

City Council
Tim Watts



BRIGHTON URBAN RENEWAL AUTHORITY
City Hall 500 South 4th Avenue Brighton, CO 80601

Executive Committee Meeting
February 19, 2020
4:00 PM

AGENDA

Please Note: Executive Committee Meetings and Study Sessions are open to the public, and individuals are welcome to attend and observe. However, these briefings are not intended to be interactive with the audience, as this time is set aside for Urban Renewal Authority Commissioners to receive information, make inquiries, and provide Staff with informal feedback.

EXECUTIVE COMMITTEE

1. OPENING MEETING
2. REVIEW OF THE JANUARY 15, 2020 BURA MEETING AGENDA
3. ADJOURN

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BURA Meeting
February 19, 2020
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Authority Members

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A G E N D A

1. **CALL TO ORDER:**
2. **PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **APPROVAL OF THE URA MEETING AGENDA:**
Recommended motion "...to approve the February 19, Meeting Agenda."
5. **APPROVAL OF THE January 15, 2020 BURA REGULAR MEETING MINUTES:**
Recommended motion "...to approve the January 15, 2020 URA Regular Meeting Minutes."
6. **PUBLIC COMMENT:** *Public Comment is reserved for comments on any issues or items pertaining to BURA business except those for which a formal public hearing is scheduled.*
7. **DISCUSSION ITEMS:**
 - A. S. Main Trailer Park Update– Nicole Samson
 - B. Brighton Train Depot Update– Nicole Samson
 - C. Armory Operations Manual Continued Discussion– Gary Montoya
 - D. Downtown Partnership Committee Formalization– Gary Montoya
8. **EXECUTIVE DIRECTOR REPORT:** Michael Martinez
9. **COMMUNICATIONS FROM THE CHAIRMAN AND/OR COMMISSIONERS:**
10. **NEXT BURA MEETING:** **MARCH 4, 2020 BURA STUDY SESSION**
CITY HALL COUNCIL CHAMBERS AT 4:30 PM
500 SOUTH 4TH AVENUE
BRIGHTON, CO 80601
11. **ADJOURNMENT:**



BRIGHTON URBAN RENEWAL AUTHORITY
500 South 4th Avenue Brighton CO 80601

Meeting Minutes from January 15, 2020

1. CALL TO ORDER:

Chair Candace Werth called the meeting to order at 4:33 p.m.

2. PLEDGE OF ALLEGIANCE:

3. ROLL CALL:

Commissioners Present: Candace Werth, Rich Gonzales (not present until after the executive session), Janet Hepp-Struck, Jac Cuney, Barbara Lambert, Wayne Scott, Mark Rawlings, Don Rowe, and Greg Mills

Commissioners Absent: None

Staff Present: Michael Martinez, Alisha Janes, and Gary Montoya, Nicole Samson, and Kayla Barber-Perotta

Media Present: There was no media present

4. APPROVAL OF THE URA MEETING AGENDA:

Chair Werth noted that it was necessary to correct the date of the next meeting to February 5th instead of February 2nd. Councilor Greg Mills moved to approve the agenda as amended, seconded by Commissioner Don Rowe.

Vote: Approved by all

5. APPROVAL OF THE DECEMBER 18, 2019 BURA REGULAR MEETING MINUTES

The item was tabled until the next regular meeting, due to the minutes not appearing in the posted meeting packet.

6. PUBLIC COMMENT:

No members of the public were present

7. EXECUTIVE SESSION:

Commissioner Jac Cuney moved, seconded by Treasurer Jan Hepp-Struck to go into executive session at 4:37 p.m. for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. Section 24-6-402(4)(e)

Vote: All in favor

No action was taken in executive session. The regular meeting resumed at 5:19 p.m.

8. ACTION ITEMS:

- A. Prior to discussion of the item, Commissioner Wayne Scott requested a roll call vote on the item. Commissioner Don Rowe moved, seconded by Treasurer Janet Hepp-Struck to approve Resolution No. 0115-20

Vote: Approved

Candace Werth – Aye
Rich Gonzales – Abstain
Janet Hepp-Struck –Aye
Jac Cuney – Aye
Barbara Lambert – Aye
Wayne Scott – Nay
Mark Rawlings – Aye
Don Rowe – Aye
Greg Mills - Aye

- B. Treasurer Jan Hepp-Struck moved to approve seconded by Commissioner Jac Cuney to approve Resolution NO. 0115-20B establishing a designated public place for the posting of meeting notices as required by the Colorado open meetings law.

Vote: Approved by All

- C. Councilor Greg Mills nominated Jan Hepp-Struck for chair, she declined the nomination. Commissioner Jac Cuney nominated Candace Werth to remain as chairperson. Vote was approved by all. Vice-Chair Rich Gonzales nominated Jac Cuney to Vice-Chair. Vote was approved by all. Chair Candace Werth nominated Jan Hepp-Struck to remain on as Treasurer. Vote was approved by all.

9. DISCUSSION ITEMS:

Acting City Manager Marv Falconburg introduced his memo formally appointing Michael Martinez Executive Director of the Brighton Urban Renewal Authority.

10. EXECUTIVE DIRECTOR REPORT:

Executive Director Michael Martinez gave a brief overview of his plan for a board retreat for setting a new strategic direction for the Authority. He also gave a staffing update noting the resignation of Board Secretary Alisha Janes.

11. COMMUNICATIONS FROM THE CHAIRMAN AND/OR COMMISSIONERS

Don Rowe gave a general construction update on items happening throughout the City that have been reviewed by Brighton Fire Staff.

12. NEXT BURA MEETING

FEBRUARY 19, 2020 BURA REGULAR MEETING
CITY HALL COUNCIL CHAMBERS AT 4:30 P.M.

500 SOUTH 4TH AVE.
BRIGHTON, CO 80601

13. ADJOURNMENT

Treasurer Janet Hepp-Struck moved to adjourn the meeting at 5:45